

SCHEDULE (to Standard FS.S.6.17)**APPLICATION FOR REGISTRATION AS A FRIENDLY SOCIETY**

In terms of section 289 of the Financial Institutions and Markets Act, 2021 (Act No. 2 of 2021)

Section A. General Information

1. I, _____ (full name of authorised representative of society) hereby apply for the registration of _____ as a friendly society.

2. It is intended that -

(a) The Principal Officer will be:

(full names)

(b) The ID/Passport number of the Principal Officer:

(c) The physical address of the Principal Officer:

(d) The contact details of the Principal Officer:

(e) The principal office of the society:

(full physical address)

(f) The postal address of the society:

(g) The name and contact details of the proposed society administrator (if applicable):

(h) The name and contact details of the proposed auditor (if applicable):

Name of professional regulatory body: _____

Membership Number. _____

(i) The name and contact details of the proposed/appointed valuator (if applicable):

Section B. Attachments

Kindly confirm the attachment of documents by marking the appropriate box with an "X".

		Attached	Comment
PROPOSED SOCIETY INFORMATION			
(a)	One original set and one copy of the proposed rules of the society;		
(b)	The date on which the society will come into operation;		
(c)	Full details of those who will be participating employers of the society (if applicable);		
(d)	Number of members who will immediately join the society upon registration;		
(e)	Code of conduct for the members of the Board of Trustees;		
INTERIM BOARD OF TRUSTEES INFORMATION			
(f)	Two copies of the Interim Board of Trustees resolution for the establishment of the society;		
(g)	Full details of the proposed interim trustees;		
(h)	Completed disclosure of interest report by the proposed interim trustees;		
(i)	Relevant completed parts and other information required pursuant to Standard No. GEN.S.10.2 - Fit and Proper Requirements, form for each trustee;		
PRINCIPAL OFFICER INFORMATION			
(j)	The proposed interim Board of Trustees resolution approving the appointment of the principal officer;		
(k)	Proof of Namibian citizenship or permanent residence of principal officer;		
(l)	Relevant completed parts and other information required pursuant to Standard No. GEN.S.10.2 - Fit and Proper Requirements;		
THIRD PARTY INFORMATION			
(m)	A copy of the Valuator's Certificate of financial soundness of the rules;		
(n)	Copy of the proposed administration agreement between the society and the administrator (if applicable);		
(o)	Copy of any other agreements between the society and any other party (benefit consultant, valuator, auditor, investment manager) (if applicable); and		
REGULATORY REQUIREMENTS			
(p)	Proof of payment of the prescribed application fee in terms of Standard No. GEN.S.10.23 - Fees.		

SIGNATURES OF BOARD / INTERIM BOARD

By signing the document, we confirm that all the information contained in this application is true and correct and can be relied upon and we have disclosed all necessary material information that may be required by NAMFISA.

Name of board member/interim board member	Signature	Date