

VACANCY



The Namibia Financial Institutions Supervisory Authority ("NAMFISA; the Authority") is an independent institution established by virtue of Act No. 3 of 2001 to regulate and supervise financial institutions in Namibia as mandated by various acts of Parliament. NAMFISA is an equal opportunity employer and invites competent & suitably qualified candidates to apply for the following position:

MANAGER: BUSINESS SYSTEMS AND SERVICES PATERSON JOB GRADE: D4 DIVISION: INFORMATION AND COMMUNICATION TECHNOLOGY

THE POSITION REPORTS TO THE GENERAL MANAGER OF INFORMATION AND COMMUNICATION TECHNOLOGY

JOB PURPOSE:

To manage the Business Systems and Services Department and ensure the efficiency and effectiveness of business and related systems and services at the Authority

KEY ACCOUNTABILITIES:

- Systems acquisition, deployment and improvement/maintenance.
- Management of training of Business Systems Users
- ICT Equipment, Solutions and Services procurement advisory: Management of and accountability for expenditure and activities.
- Management, coordination of business processes automation and recommendation of efficiency and effectiveness centric improvements
- Manage the departmental budget, human capital and other administrative duties.
- Management, supervision and coordination of Information Technology Services.
- Reporting & Documentation
- Management and coordination of Business Intelligence and Data Warehouses for reporting and organizational data insights and decisions support.
- Innovation and personal development.

QUALIFICATIONS AND EXPERIENCE REQUIRED:

- Post graduate qualifications in Computer Science, Information Technology or Information Systems with specialization in Computer Science, or Business Computing
- Eight (8)-years' experience in Business Systems implementation, monitoring and management (with Business Analysis, Systems analysis, Project management or related tasks), of which three (3) years should have been served in a supervisory capacity
- ITIL or any related Services Management Certification would be an added advantage

KNOWLEDGE OF:

- Systems requirements gathering and documentation
- Considerable knowledge of business systems
- Applicable business information systems, testing methodologies, training, business system analysis
- Business Intelligence and Data Warehousing
- Big Data
- Electronic Content Management Systems
- Information Security
- Supervisory practices
- Software documentation

SKILLS:

- IT Transformation and Innovation
- Strategic Direction
- People Management
- Financial Management
- Stakeholder Engagement
- Governance, risk management, compliance and information/knowledge management
- Quality assurance
- Project management
- Infrastructure design and implementation
- IT Support
- IT Governance and Security
- Contract and associated service management

REMUNERATION:

NAMFISA offers a market-related total cost to company package based on work experience and qualifications. The package includes retirement and medical aid benefits.

We encourage energetic, dynamic and results-driven team players to forward their applications to:

Vacancies

Human Resources Manager, P. O. Box 21250, Windhoek

OR

NIEIS: home

OR

Hand deliver to:

Upper Ground Floor, 51 – 55 Werner List Street, Gutenberg Plaza

OR

E-mail to: hr@namfisa.com.na

Persons with disabilities may apply via the above channels, or via the National Disability Council of Namibia as follows:

Ms. M. Katjinamunene –
magdalena.katjinamunene@mgepesw.gov.na

OR

Ms. M. Ndengu – maria.ndengu@mgepesw.gov.na

Deadline for applications: Friday, 26 September 2025

As per Affirmative Action (Employment) Act, Act 29 of 1998, Namibian Citizens from disadvantaged groups and persons with disabilities will receive preferential treatment and are encouraged to apply.

Please note that certified copies of qualifications and identification documents should be attached to your application. Only short-listed candidates will be contacted and no documents will be returned.

No faxed applications will be accepted.

NAMFISA reserves the right not to make an appointment in this position.