

VACANCY



The Namibia Financial Institutions Supervisory Authority (“NAMFISA; the Authority”) is an independent institution established by virtue of Act No. 3 of 2001 to regulate and supervise financial institutions in Namibia as mandated by various acts of Parliament. NAMFISA is an equal opportunity employer and invites competent & suitably qualified candidates to apply for the following position:

LEGAL OFFICER DIVISION: CAPITAL MARKETS

THE POSITION REPORTS TO THE GENERAL MANAGER: CAPITAL MARKETS

JOB PURPOSE:

The purpose of the job is to provide the line departments of the NAMFISA Capital Markets Division with legal advice and related services.

KEY ACCOUNTABILITIES:

- Advise the Supervisory Divisions on legal and other ancillary matters;
- Draft and assist with the drafting of legislation;
- Review communications, consumer education bulletins, circulars or press releases of line departments;
- Monitor the legislative landscape and identify laws that have an impact on the Authority;
- Assist in consumer education, onsite and offsite inspections, public consultations and forums.

QUALIFICATIONS AND EXPERIENCE REQUIRED:

- LLB Degree
- LLM degree in relevant areas of law (e.g. commercial, financial law, or financial services regulation, etc.) would be an advantage;
- Three (3) years' experience as an admitted legal practitioner;
- Admission in terms of the Legal Practitioners Act 15 of 1995.

KNOWLEDGE OF:

- Business acumen in either financial services or financial regulation
- Financial services industry
- Basic finance and investment management
- Relevant acts and regulations related to financial services law and other applicable laws
- Advanced company and business law
- Administrative law
- Contracts law
- Governance
- Working in an analytical environment with ability to research and organize data, complex information or issues.

SKILLS:

- Governance, risk management, compliance and information/knowledge management
- Quality assurance
- Continuous improvement
- Project management
- Stakeholder engagement
- Legal advice
- Contract management
- Legislation development
- Legal research

- Legal reporting
- Business writing
- Records management

REMUNERATION:

NAMFISA offers a market-related total cost to company package based on work experience and qualifications. The package includes retirement and medical aid benefits.

We encourage energetic, dynamic and results-driven team players to forward their applications to:

Vacancies

Human Resources Manager, P. O. Box 21250, Windhoek

OR

Hand deliver to:

Upper Ground Floor, 51 – 55 Werner List Street, Gutenberg Plaza

OR

E-mail to: hr@namfisa.com.na

Persons with disabilities may apply via the above channels, or via the National Disability Council of Namibia as follows:

Ms. M. Katjinamunene

magdalena.katjinamunene@mgepesw.gov.na

OR

Ms. M. Ndengu – maria.ndengu@mgepesw.gov.na

Deadline for applications: Tuesday, 21 November 2023

As per Affirmative Action (Employment) Act, Act 29 of 1998, Namibian Citizens from disadvantaged groups and persons with disabilities will receive preferential treatment and are encouraged to apply.

Please note that certified copies of qualifications and identification documents should be attached to your application. Only short-listed candidates will be contacted and no documents will be returned.

No faxed applications will be accepted.

NAMFISA reserves the right not to make an appointment in this position.