



VACANCY

The Namibia Financial Institutions Supervisory Authority ("NAMFISA; the Authority") is an independent institution established by virtue of Act No. 3 of 2001 to effectively regulate and supervise financial institutions in Namibia, and to give sound advice to the Minister of Finance.

NAMFISA is an equal opportunity employer and invites competent and suitably qualified candidates to apply for the following position:

FINANCIAL ANALYST

DIVISION: PENSION FUNDS & FRIENDLY SOCIETIES

Paterson Job Grade: C4

THE POSITION REPORTS TO THE SENIOR FINANCIAL ANALYST

JOB PURPOSE:

The purpose of this job is to assist in the implementation of the Acts under NAMFISA's jurisdiction in order to ensure financial institutions are financially sound by monitoring the financial performance of regulated institutions. The job further ensures timely and accurate collection of data from institutions regulated under the relevant Acts to ensure effective functioning of these institutions as well as to evaluate and review adherence of industry to current legislation, regulations, procedures and policies.

KEY ACCOUNTABILITIES:

- Risk assessment through on-site and off-site inspections;
- Provide input in the design and update statutory returns;
- Assess documentation for recommendation to the Senior Financial Analyst;
- Prepare consolidated statistical reports on the performance of regulated institutions;
- Enforce compliance by verifying and monitoring whether the business is being conducted in accordance with the relevant legislation;
- Provide assistance and support to industry on the implementation of laws and regulation;
- Assist with the preparations of, and actively participate in industry consultations and meetings;
- Participate in Consumer Education interventions;
- Maintain the regulatory and supervisory framework by researching on international best practice principles and making recommendations on the course of action.

QUALIFICATIONS AND EXPERIENCE:

- Bachelor's degree in Accounting / Economics / Finance;
- Two (2) years' experience in financial analysis.

KNOWLEDGE:

- Knowledge and understanding of NAMFISA's vision, mission and objectives
- Knowledge of relevant legislation
- Industry business knowledge and understanding
- Up-to-date with industry trends and legislative environment
- Understanding and interpretation of laws
- Risk assessment knowledge and understanding
- Accounting and auditing practices and principles
- Economic environment
- Analytical tools and methods
- Financial reports analysis and interpretation

SKILLS:

- Regulatory and Supervisory skills
- Report writing skills
- Research and Analysis skills
- Decision making and problem solving skills
- Planning and organisational skills
- Complaints handling skills
- Excellent Computer Skills (MS Office);
- Good verbal and written communication
- Good interpersonal and conflict handling skills

REMUNERATION:

NAMFISA offers a market-related total cost to company package based on work experience and qualifications. The package includes retirement and medical aid benefits.

We encourage energetic, dynamic and results-driven team players to forward their applications to:

**Vacancies
Human Resources Manager
P. O. Box 21250, Windhoek**

OR

**Hand deliver to:
1st Floor Sanlam Centre, Independence Avenue**

OR

E-mail to: hr@namfisa.com.na

Deadline for applications: Tuesday, 24 September 2019

**As per Affirmative Action (Employment) Act, Act 29 of 1998,
Namibian Citizens from disadvantaged groups will enjoy preferential treatment and persons
living with disabilities are encouraged to apply.**

Please note that certified copies of qualifications and identification documents should be attached to your application. Only short-listed candidates will be contacted and no documents will be returned.

No faxed applications will be accepted.

NAMFISA reserves the right not to make an appointment in this position.